



Terms & Conditions

Marley Dance Academy

Marley Dance Academy Terms and Conditions

1. Enrollment and Registration

- All students must complete an enrolment form before attending classes, this includes a trial class.
- If after your child's trial class, you do not wish for them to continue, please let us know so we can remove your details in line with our GDPR policy.
- Parents/guardians are responsible for providing accurate information and must update us with any changes to contact or health details.

2. Fees and Payment

- Class fees must strictly be paid in full by the first lesson of each half term.
- Late payments may incur a late fee as specified by the school.
- Marley Dance Academy reserves the right to amend the prices of our dance classes. Any changes to prices will be communicated at least 30 days in advance.

3. Class Attendance and Punctuality

- Students are expected to attend all scheduled classes regularly and punctually.
- If a student is unable to attend a class, they must notify the school in advance.
- Persistent lateness or absenteeism may result in the student being asked to leave the class.
- Parents or guardians are responsible for picking up their child at the scheduled class end time. If unforeseen circumstances cause a delay, please inform the principal as soon as possible via text message.
- Parents/guardians are responsible for informing Marley Dance Academy of any injury or illness that might prevent their child from attending classes.
- Lessons are scheduled on a termly basis. Parents/guardians should review the timetable for any changes at the end of each term.

4. Uniform and Appearance

- Students must wear the designated uniform and appropriate dance shoes for their classes.
- Hair must be neatly tied back, and no jewellery is allowed during class to ensure safety.
- If our uniform does not meet your religious or cultural requirements, please inform us so we can make appropriate accommodations.

5. Responsibility, liability and health & safety

- Marley Dance Academy is not responsible for any damage to or loss of personal items while on the premises.
- Marley Dance Academy is not liable for any accidents or injuries that may occur during class.



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5. Responsibility, liability and health & safety (continued)

- Every physical activity involves some risk. Students who join our classes or clubs accept this risk.
- Parents or guardians of children under 4 years old must stay on the premises in the waiting room during their child's class.
- Parents or guardians must supervise their children on the premises outside of their designated class times.
- Students must follow all safety instructions given by the teachers.

6. Conduct

- Students are expected to behave respectfully towards teachers and fellow students.
- Any form of bullying, harassment, or discrimination will not be tolerated and may result in expulsion from the school.

7. Photography and Video

- The school may take photographs and videos of classes and performances for promotional purposes.
- Parents/guardians must inform the school in writing if they do not consent to their child being photographed or filmed. Please see our consent forms for more details.

9. Cancellations and Refunds

- The school reserves the right to cancel or reschedule classes due to teacher illness or other unforeseen circumstances. In these instances, we will make alternative arrangements or issue account credit.
- Tuition fees are non-refundable once classes have commenced. Refunds will not be issued for student absence.

10. Performance and Competitions

- Participation in performances is optional and may require additional fees.
- Students are expected to attend all rehearsals and adhere to performance schedules.

11. Changes to Terms and Conditions

- The school reserves the right to amend these terms and conditions at any time.
- Parents/guardians and students will be notified of any changes in writing.

12. Contact Information

- For any queries or concerns, please contact the school at:
 - Email: marleydanceacademy@gmail.com
 - Phone: 07951 414 656